

## MILPERSMAN 1301-120

### OFFICER DISTRIBUTION - JOINT DUTY ASSIGNMENT TOUR LENGTHS (0-6 AND BELOW)

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<b>References</b>	(a) Title IV of Goldwater-Nichols Department of Defense (DoD) Reorganization Act of 1986 (b) 10 U.S.C., Chapter 38, Joint Officer Management (c) Joint Federal Travel Regulations (JFTR), Appendix Q, Part 1
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1. **Policy**. Reference (a), as amended, establishes a minimum continental United States (CONUS) tour length of 3 years for officers assigned to Joint Duty Assignment List (JDAL) now contained in reference (b). Joint billets are identified on the billet file with a billet additional qualification designator (AQD) of JD1 (non-critical joint billet) or JD2 (critical joint billet).

2. **Tour Length Guidance**. Officers assigned to joint duty assignments (JDAs) will have their projected rotation dates set for a minimum of 36 months when orders are written.

a. If an officer's first tour in a JDA terminates prior to 36 months, the officer can serve subsequent tour(s) to attain full joint duty credit when the minimum tour length is met.

b. Exceptions to the **minimum 36 month** tour requirement (qualifying reassignment with Secretary of Defense (SECDEF) tour length waiver not required) are as follows:

(1) Retirement, release from active duty, or suspension from active duty.

(2) Reassignment for unusual personal reasons, (including extreme hardship and medical conditions) beyond the control of the officer or the Navy.

(3) Upon immediate reassignment to another JDAL billet.

(4) Assignment performed outside CONUS. Officers assigned to overseas JDAL billets must comply with the overseas tour lengths established in reference (c).

(a) Full joint duty credit will be granted for overseas assignments only when the officer serves the accompanied tour length of no less than 2 years.

(b) If an officer departs prior to completing the accompanied tour length, only cumulative credit will be awarded, regardless of dependent status.

(5) Critical occupational specialty (COS) officers:

(a) May be reassigned from joint duty upon completion of 24 months of duty and be granted full duty credit if:

1. It is the officer's initial joint duty assignment; and

2. The officer is being taken out of the JDA early for reassignment to an operational assignment for career progression.

(b) Early release is contingent upon assignment to a career progression or operational assignment such as commanding officer, executive officer, or department head afloat; or operational staff that could make the officer competitive for promotion.

(c) A limited number of COS take-out waivers are allocated annually to each service. Determination as to which officers are released early is the division director's responsibility.

(d) Prior coordination with the joint organization by the appropriate placement officer is required before the officer may be transferred. Navy Personnel Command (NAVPERSCOM), Joint Officer Management Branch (PERS-45J) will ensure each officer is eligible and the annual allocation is not exceeded.

(6) Any officer may depart from a JDA up to 60 days early with an approved joint tour length constructive credit request in order to meet class convening or change of command dates, but not for personal convenience.

(7) Suspension from duty.

3. **Tour Length Waivers.** A principal objective of reference (a) was to enhance the stability and continuity of officers in joint duty assignments.

a. For that reason, officers assigned to joint billets are expected to complete a full tour of duty. Except as noted above, officers departing joint tours prior to the end of their tours, must have approval from the Office of the Secretary of Defense (OSD) before departure.

b. NAVPERSCOM assignment officers will prepare the waiver request for the Principal Deputy Under Secretary of Defense (Military Personnel Policy) signature. NAVPERSCOM (PERS-45J) will provide technical assistance in preparation, formatting, and tracking of the request through Navy, OSD, and Joint Chiefs of Staff channels.

c. SECDEF will consider waiver requests on a case-by-case basis.

d. Listed below is the specific information that each joint tour length waiver request will contain:

(1) Current JDA position. Specify if JDA billet is critical.

(2) Assignment history (including previous joint assignment). (Assignment history shows why this officer may be the only officer qualified at the time to fill the position for which he or she must leave JDA position.)

(3) Concurrence of losing organization.

(4) Projected assignment (indicate if a joint-to-joint assignment).

(5) Projected promotion date (if applicable).

(6) Specific qualifications which make the requested officer uniquely qualified.

(7) Impact on both the officer and the gaining organization if waiver is not approved.

(8) Recommended departure date (from joint assignment).

(9) The number of months the officer will have served in that S-JDA on reassignment.

(10) Potential effect on service's joint tour length average.

(11) Recommendation for full or partial JDA credit.

(12) Explanation for late request (if waiver is submitted less than 60 days from the requested release date).

(13) Officer's career brief (officer's data card as enclosure).

4. **NAVPERSCOM Action:**

a. NAVPERSCOM, Career Management Department (PERS-4) will:

(1) Ensure each waiver request is reviewed to ensure compliance with these guidelines prior to submitting the requests.

(2) Consider the effect of any tour length waiver on the Navy's overall tour length average.

b. NAVPERSCOM (PERS-45J) will:

(1) Review to ensure compliance.

(2) Annotate the tour length average effect on each waiver request for NAVPERSCOM (PERS-4) approval.

(3) Submit waiver requests to the Director for Manpower and Personnel, the Joint Staff, Washington, D.C. for processing.

c. Waiver requests, which would potentially reduce Navy's tour length average below 36 months, will be rejected.